

## ***iPEN – 3<sup>rd</sup> Progress Meeting & 2<sup>nd</sup> Intensive iPEN course***

***13<sup>th</sup> of May 2019, Politecnico di Milano, Milano, Italy***

**Monday 13<sup>th</sup> of May 2019**

### **3<sup>rd</sup> Progress Meeting**

**Meeting Venue:** Room Rossa 1° floor, Physics Department (building 8)

**WiFi connectivity:** Use your eduroam home account – Guidelines will be given during the meeting

Note that all the meeting actions & discussions will be video recorded

### **Agenda**

**1000 – 1015:** Participant Arrival and Registration / **Welcome by Prof. Guglielmo Lanzani - POLIMI**

**1015 – 1130:** What we have achieved & what we are missing until now. What things should be changed from the management point of view – **Dr K. Petridis – TEI of Crete**

1. Offline Modules Development Status (Google Drive, Moodle)/New Deadline (30<sup>th</sup> of May 2019) - Comments
2. Moodle Platform Review – Comments
3. Questionnaire to Israeli Companies
4. Website Tour & Update
5. 1<sup>st</sup> News-Letter / iPEN Banner
6. Financial Reports / Progress Report Status (14<sup>th</sup> of May 2019 – Submission)

**1130 – 1215:** What we have to do the next six months - **Dr K. Petridis – TEI of Crete**

1. Assessment of the offline modules by external experts
2. Dissemination Actions & Plan / Products
3. Dissemination Event in Israel – Proposals
4. Quality Assurance Actions & Reports
5. Preparation of the audio format of lectures – Provide the UW & BIU examples (October 2019)
6. Exploitation of the Modules (especially in Israel)
7. Next School & Meeting in Erlangen (October 2019)

**1215 – 1300:** Preparations for the 2<sup>nd</sup> IC School & Evaluation of the meeting / Evaluation and Photo

**1300 – 1400:** Lunch Break – Group Photo